

# RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

DELEGATED
OFFICER DECISION Martin Eden

TAKEN BY: PORTFOLIO

AREA: Environment

**SUBJECT: Supply and Fit of Tyres and Associated Services** 

# 1. DECISION

To approve the award of a contract to Lodge Tyres for the supply and fit of tyres and associated services for the Council's fleet of vehicles.

# 2. REASON FOR DECISION

A procurement exercise has been undertaken for both Blackburn with Darwen Borough Council and Rossendale Borough Council, which resulted in three companies submitting bids. The tenders were evaluated against criteria detailed in the tender pack and Lodge Tyres achieved the highest overall marks.

# 3. BACKGROUND

The Council is currently out of contract for the supply and fit of tyres and associated services, and is using Rossendale Vulcanising to provide these services until a new contract is put in place.

Approval was obtained for a tender exercise to be undertaken for a longer-term contract. The tender opportunity was advertised in the Official Journal of the European Union (OJEU), Contracts Finder and the Council's e-tendering portal –The Chest. Bidders returned their tenders electronically via The Chest. The Council received three on-time submissions.

Officers from the Environment Department and Procurement Team evaluated the submissions against the quality/price criteria published in the tender documentation.

The new contract will initially be for two years with the option to extend for a further 2 x 12 months dependant on performance.

### 4. OPTIONS CONSIDERED AND REJECTED

 Use an existing framework agreement. A suitable agreement could not be identified and therefore this option was rejected.

# 5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the Member who has been consulted, and note of any dispensation granted should be recorded below:

VERSION: 1

RDP: V2/16 Page **1** of **2** 

	: Martin Eden	Date: 5 December 2019	
Signed:	Mark do		
	BACKGROUND DOCUMENTS:	N/A	
	DATE:	28/11/2019	
	CONTACT OFFICER:	Neil Bolton	